PLEASE POST

NEW YORK CITY PUBLIC SCHOOLS

HS for Construction Trades, Engineering & Architecture — District 27 — School Q650

94-06 104th Street, Ozone Park, NY 11416

Circular #: PS POSTING # 4

2026-2027

Date Posted: Jun 5, 2026 | Application Deadline: Jun 26, 2026

PER SESSION VACANCY CIRCULAR

Teacher - Boys' Cross Country Coach (1 Position - 98 hours)
Teacher - Girls' Cross Country Coach (1 Position - 98 hours)
Teacher - Cross Country Assistant Coach (1 Position - 55 hours)

POSITIONS AVAILABLE
1

PROPOSED WORK SEASON
See posting

POSITION

Name: Teacher - Boys' Cross Country Coach (1 Position - 98 hours) Teacher - Girls' Cross Country Coach (1 Position - 98 hours)
Teacher - Cross Country Assistant Coach (1 Position - 55 hours)
Approximate Number of Positions Available: 1
School Name: HS for CTEA

LOCATION

CTEA High School

Remote per session work may only be performed for professional development participation/facilitation and other duties as allowed by C-175 regulations and current DHR guidelines. Additional Superintendent and DHR approvals are required for other remote work.

ELIGIBILITY REQUIREMENTS

New York City Department of Education license as a Teacher

SELECTION CRITERIA

Satisfactory rating in current teaching position for the2025-2026 school year
Excellent record of attendance and punctuality
Demonstrated knowledge and practice of coaching skills
Ability to offer quality instruction in the interscholastic sport;
Demonstrated knowledge of and practice in the sport applied for
Possession of required CPR/AED certification administered by Emergency Skills, Inc.
Possession of First Aid certification administered by a PSAL designated instructor
Possession of concussion management certification administered by a PSAL designated instructor
Required coaching classes must be completed within the required two and five-year time periods
Preference will be given to applicants from the school
Based upon the Collective Bargaining Agreement, retention rights must be respected
Ability to utilize the PSAL website

DUTIES / RESPONSIBILITIES

Properly educate students through participation in interscholastic sports
Organize and train student-athletes for interscholastic competition, according to the rules and regulations set forth by PSAL.
Conduct daily work-outs according to accepted practices and principles of coaching
Adhere to standards of coaching ethics established by the PSAL Attend all competitions according to the PSAL schedule for the sport
Perform all administrative tasks assigned by the PSAL, school principal and school athletic director, specifically including the submission of all internet-related documents to the PSAL in a timely fashion.
Attend all mandated clinics and events

Teacher - Boys' Cross Country Coach (1 Position - 98 hours)

Teacher - Girls' Cross Country Coach (1 Pos

WORK SCHEDULE

Non-School hours; Monday through Sunday as required by scheduled events during Cross Country season - varied hours - Fall Season: August through November
Hours up to, but not limited to, the approximate number of hours listed. Additional hours may be granted upon approval of the hiring manager.

SALARY

The pay rate is dependent on the contractual designation and the relevant union or organization associated with the advertised title, as outlined in the Collective Bargaining Agreement.

APPLICATION INSTRUCTIONS

All UFT and CSA per session applications must include a complete OP-175 form. Applications for DC 37 Extra Hours do not require a complete OP-175 form. All applications must include the Vacancy Circular number specified above.

Application Process: Print resume, letter of interest and completed OP175 form and submit to:

Attention: Nicole Cetra, Payroll Secretary 94-04 104th Street
Ozone Park, NY 11416
Application must be received by 6/26/2026

NOTE: Service exceeding the number of hours specified in Chancellor's Regulation C-175 governing per session activities requires prior approval. The appropriate Per Session Supervisor must make the request through the Per Session Service System and receive approval before the person can begin working in the activity. Failure to obtain a valid waiver may result in the withholding of payment for hours worked beyond the maximum.

Visit the NYC Public Schools website for more information on per session opportunities: https://www.schools.nyc.gov/careers/other-jobs-in-schools/per-session-jobs

The New York City Department of Education is an equal opportunity employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, veteran status, or any other protected characteristic as established by law.

APPROVED BY: _____